



# Christian County Commission

100 West Church St, Room 100  
Ozark, MO 65721

<http://ChristianCountyMO.iqm2.com>

April Term

~ Minutes ~

Monday, May 2, 2016

8:50 AM

The Christian County Courthouse

## I. Convene

The meeting was called to order at 8:50 AM by Presiding Commissioner Ray Weter

Attendee Name	Title	Status	Arrived
Ray Weter	Presiding Commissioner	Present	8:50 AM
Bill Barnett	Western Commissioner	Present	8:50 AM
Sue Ann Childers	Eastern Commissioner	Present	8:50 AM
Ashley Hannah	Secretary	Present	8:50 AM
Rachel Hankins	Assistant	Present	8:50 AM

## II. Agenda

### **Motion/Vote - 8:50 AM Christian County Commission**

Discussion - Approve Agenda

The meeting was attended by Ashley Hannah and Miranda Beadles.

Presiding Commissioner Weter entertained a motion to approve the agenda as published for 05/02/2016.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Sue Ann Childers, Eastern Commissioner
<b>SECONDER:</b>	Bill Barnett, Western Commissioner
<b>AYES:</b>	Ray Weter, Bill Barnett, Sue Ann Childers

### **Motion/Vote - 8:55 AM Kay Brown-Christian County Clerk**

Minutes & Financials Approval - Approve Minutes and Financials

The meeting was attended by Ashley Hannah and Miranda Beadles.

No minutes and no financials to approve.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>AYES:</b>	Ray Weter, Bill Barnett, Sue Ann Childers

### **Motion/Vote - 9:00 AM Beth Schaller-MoDOT**

Monthly Update - MoDOT Monthly Update

The meeting was attended by Ashley Hannah, Miranda Beadles, Louie Bench, Todd Wiesehan and Beth Schaller.

Beth Shaller began her report by touching on road construction. 65 & CC is progressing and is on schedule. We started the 65 - 6 lane project that will go just past Evans Road. They are having to put in a storm sewer in the center because that will eventually all be pavement and so there has to be some where for the water to go. It also will involve rebuilding the southbound bridge and replacing the north bound bridge. Nixa has a STP project going at Tracker & Main, that just started. There is work at the intersection of 14 & 13/160, they are moving utilities and will be starting with construction soon. Those are the main projects that will impact Christian County. You are all probably aware of the 2% gas tax, at first it was going to be voted on by the legislature and then it was amended to 5.9% gas tax that would be sent to the people. It made it through the senate but not sure if it will make it out of the House.

Presiding Commissioner Weter asked what construction is happening at South & Jackson?

Beth Schaller said they are working on the 2nd phase of ADA improvements and now that funding has opened back up we are widening those roads.

Presiding Commissioner Weter asked when we originally approved those weren't they going to be about \$4 million?

Beth Schaller said when we did the 325 plan, we were only allowed to spend money on primary routes and 14 is a primary route and we scheduled some work on those locations and now that they funding has opened back up and our communities are telling OTO what they want, they are wanting to widen that location. We had already bid that work for the ADA improvements and awarded the contract and so it was a matter of we meet the commitment. Our new director, Director McKenna is very comfortable with the 5 year bill and spending down some of the Road Trust Fund which is making things happen.

Presiding Commissioner Weter asked is there any ADA work being done on South street?

Beth Schaller said I believe so, let me look that up to be sure.

Commissioner Childers said I know this is in Greene County but how is the work on NN & 60 going.

Beth Schaller said they ran into a few issues with Pennacle rock but it is going well.

Presiding Commissioner Weter said a couple of weeks ago we had a meeting with Springfield OTO, Frank was there and we were talking about BRO funds and we were talking about the fact that we are going to go over the allotted cap and if you get supplemental money it will have to go back into the pot, is that right?

Miranda Beadles said that is my understanding OTO is asking us to pick an intersection or dedicate that money in support of something for Nixa or Ozark. But we can't use it for anything that is currently under construction. They are putting together a project list and wanted our input.

Commissioner Barnett asked what about Nicholas & 14?

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Miranda Beadles said it was bundled together with the 14 widening project.

Presiding Commissioner Weter said I was asking about BRO funds and speaking with Frank said that the only restrictions on BRO funds were the County boundaries. I asked point blank does that mean we can spend that money on any bridge project in the County and he said that just as long as there is a need for a bridge, it doesn't matter if it is in a special road district, as long as it is within the boundaries of the County. Is that correct?

Beth Schaller said basically your BRO funds are based on the conditions of the bridges in your County.

Louie Bench said SB320 hearing has been completed but not voted on at all.

Beth Schaller said it is on a very tight timeline.

Presiding Commissioner Weter said I appreciate the update does anyone have any questions.

**Motion/Vote - 10:00 AM Todd Wiesehan-Planning and Development**

Rezoning Application - Rezoning Hearing-Decker Building & Development-A1-R1 State HWY W, Ozark-J & M Coffey Farms, 11C A1-R1 State HWY F, Ozark

The meeting was attended by Ashley Hannah, Todd Wiesehan, Miranda Beadles, Judy Dollarhite, Louie Bench, Mike & Karen Coffey, Roy Decker, Robert Palmer and Dennis Amsinger.

Presiding Commissioner Weter presented the proposal Roy Decker's property on W, South of Hwy 14 in Ozark.

Todd Wiesehan said as far as the particulars of the land have already been determined to be acceptable by the P&Z commission. The question before the Commission today, is it appropriate to change the zoning from A1 to R1 for the purpose of low density residential development.

Presiding Commissioner Weter said the decision in my mind is the appropriateness of rezoning A1 to R1 and the P&Z commission did recommend approval. It looks like everything has been addressed. Mr. Decker do you have anything to add to the Commission's knowledge.

Mr. Roy Decker said no, not on the rezoning.

Presiding Commissioner Weter said there is a dog kennel close by, is this a commercial business?

Mr. Decker said there is a kennel on the neighboring property and their concern is when we build these nice homes, is somebody going to complain about her existing kennel?

Presiding Commissioner Weter entertained a motion to accept and approve the zoning change for case #2016-0062, parcel 12-0.9-31-0-0-2.001 from A1 to R1.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Sue Ann Childers, Eastern Commissioner
<b>SECONDER:</b>	Bill Barnett, Western Commissioner
<b>AYES:</b>	Ray Weter, Bill Barnett, Sue Ann Childers

**Motion/Vote -**

Motion to Rezone Parcel #11-09-31-0-0-9

The meeting was attended by Ashley Hannah, Todd Wiesehan, Miranda Beadles, Judy Dollarhite, Louie Bench, Mike & Karen Coffey, Roy Decker, Robert Palmer and Dennis Amsinger.

Presiding Commissioner Weter presented case #2016-0063, Michael & Karen Coffey, current zoning is A1 and the request is to rezone to R1 there currently is a mixture of A1, R1, RR1 and AR. This is a 40 acre site with one residence, right?

Mr. Mike Coffey said There isn't an existing home on the property now, we took it down.

Presiding Commissioner Weter asked is there anyone here that would like to speak to this proposal; for or against?

Commissioner Barnett asked the house that you tore down is that where the guy lived that got rid of animals in your attic?

Mr. Coffey said yes, the house was beyond repair and so we took the house down.

Presiding Commissioner Weter entertained a motion to approve the Planning and Development's request to approve the rezoning from A1 to R1 for case #2016-0063, parcel 11-09-31-0-0-9.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Bill Barnett, Western Commissioner
<b>SECONDER:</b>	Sue Ann Childers, Eastern Commissioner
<b>AYES:</b>	Ray Weter, Bill Barnett, Sue Ann Childers

**Motion/Vote - 11:04 AM Lacey Hart-Christian County Auditor**

Monthly Update - Monthly Report

The meeting was attended by Ashley Hannah, Robert Palmer, Louie Bench, Judy Dollarhite, Lacey Hart, and Amber Duran of Christian County Headliner.

Lacey Hart presented her monthly report for March. Report attached.

Lacey Hart said my report is based on the analysis that I sent you after the financial statements are finished. I try to hit upon items that seem a little odd.

Lacey Hart said I have received an e-mail on Tyler equipment, the contract to bid on the server equipment. Matthew Smith is concerned that the date they anticipated to go live will be delayed to a later date. Also, I have been tracking the late fees and reasons for inefficient processes. They include invoices being held back, lack of cross training, and so much of our systems are paper based. The requirements for requisitions worked in the beginning but we have slid back from that.

Presiding Commissioner Weter asked if there is something peculiar about the utility bills that causes us to be late?

Lacey Hart said most of that would be for Juvenile because there are so many entities that they receive bills for but we are working on it to prevent future late charges.

Presiding Commissioner Weter said will we still have this problem when we have our new accounting program?

Lacey Hart said no, it will improve with a better accounting system and better technology but in the end, it all comes down to people, not being in the office and vacations etc. Cross training will help this to improve.

Lacey Hart said we should get reimbursed for a charge for the red diesel fuel tax. I have a form that was filed by April 15 to get all the tax back we would be reimbursed through 2015. We have the 2013 rejection of our form. We can still apply for that amount for 2013 if we have this letter to show compliance.

Presiding Commissioner Weter asked are you saying that the department of revenue couldn't find their own rejection notice?

Lacey Hart said they purge everything after a couple of years and so I have spoke with Kay Brown to get copies.

Presiding Commissioner Weter entertained a motion to approve Lacey Hart's monthly report.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Sue Ann Childers, Eastern Commissioner
<b>SECONDER:</b>	Bill Barnett, Western Commissioner
<b>AYES:</b>	Ray Weter, Bill Barnett, Sue Ann Childers

**Motion/Vote - Christian County Commission**

Discussion - Soil and Water Conservation Funding

The meeting was attended by Ashley Hannah, Judy Dollarhite, and Robert Palmer.

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Presiding Commissioner Weter presented Christian County Soil and Water Conservation District, located at 1786 S. 16th Ave. The Soil and Water Conservation District has traditionally received funding from the County for multiple years and it is 2016 and we have to decide if we are going to supplement their budget this year. The County officers presented a compelling argument that they are having trouble with a NoTil drill which is loaned out to farmers. The one they have is pretty rickety and a new one will cost \$27,000.00. This is not an expense that most Christian County land owners can afford. They ultimately would like to purchase a new one. MAC dues are approximately \$50,000.00. The auditor, Lacey Hart thought that this would be an appropriate place to obtain the funds. Two things we need to consider is if we are going to contribute and if we contribute, how much are we going to contribute.

Commissioner Barnett said if we contribute we should stay in the \$5,000.00 range.

Commissioner Childers said we should contribute but even if we gave them \$10,000.00 that wouldn't cover the repairs on the drills and we didn't necessarily budget for this even though we have a place to take it out of.

Lacey Hart said last year there was \$5,000.00 that we spent and its been coming out of that same line and we have the exact same amount budgeted for 2016 and to me, it was a good assumption that there was \$5,000.00 budgeted for that purpose.

Presiding Commissioner Weter said that they would need to come to the 2017 budget meeting and request their need. This is a real benefit to our farmers to buy this equipment and I think we should step up and help our farmers. I am going to suggest for consideration to split the difference and discuss the \$7,500.00, if that is ok.

Lacey Hart said that it would come out of the miscellaneous budget and that would be something that I would need to look at to make sure and also to a lot for future expenditures.

Presiding Commissioner Weter asked for public comments.

Robert Palmer what are these drills used for?

Judy Dollarhite said they are available to use for a variety of crops and the farmers are needing them and they are backed up.

Lacey Hart said if everything lines up as in previous years, we have about a \$6,500.00 cushion.

Louie Bench if its that vital to our farmers, I would say it would be a good use of our money.

Presiding Commissioner Weter entertained a motion to contribute the \$7,500.00 to Christian County Soil and Conservation District.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Sue Ann Childers, Eastern Commissioner
<b>SECONDER:</b>	Bill Barnett, Western Commissioner
<b>AYES:</b>	Ray Weter, Bill Barnett, Sue Ann Childers

**Motion/Vote - 12:00 PM Christian County Commission**

Agreement - Signing of Amendment to Professional Services-Paragon Architecture

The meeting was attended by Ashley Hannah, Robert Palmer, LouieBench, Amy Duran, Gerald Griffith, Kay Brown, Judy Dollarhite, Lacey Hart, Barbara Stillings, Brad Erwin, Jared Younglove, Mary Arsigo, Sheriff Brad Cole.

Presiding Commissioner Weter said this is a work in progress and as it progresses so do the expenses. We have an amendment with Professional Services Agreement between Christian County and Paragon for Christian County Justice project phase 2.

Brad Erwin said we have spent a good chunk of Thursday and Friday going over the plans with each of the Departments. I thought that we had looked at the Prosecutor area on the second floor.

Barbara Stillings said I apologize Ray, I thought you were the one to make that decision.

Presiding Commissioner Weter said it was my assumption that there would be conversations between the Courts and Paragon.

Barbara Stillings said again I apologize, to me, the decision was yours.

Presiding Commissioner Weter said when you look at the Jury room, there was some questions as to jury deliberation, jury staging whether that separating wall would be adequate.

Brad Erwin said and we could remove that to make that room larger.

Brad Erwin said I think that wall is better kept in place and allows a more flexible type of the space, if we feel we need to demo that wall to make that room larger, we can definitely do that. We are trying to find that happy medium between the most efficient use of space and the most efficient use of dollars.

Presiding Commissioner Weter said where is that quarter wall going to terminate?

Brad Erwin said we would remove the upper two-thirds of that south wall and leave the bottom third in place and so that room would be slightly "L" shaped.

Presiding Commissioner Weter said so you wouldn't remove that door.

Brad Erwin said no we would leave the door in place and lock it. There may be a similar approach where there would be doors that we could permanently lock instead of removing.

Presiding Commissioner Weter said for the proposed Juvenile relocation, the holding cells are gone. The 2nd floor we are going to repurpose the proposed

prosecutor/witness office and turn it into the auditor's office. This removes any expense in creating an office for the auditor on the first floor.

Presiding Commissioner Weter asked Barb would you like to weigh in?

Barbara Stillings said Ray & I discussed that there is a desk still up there I assume that when court is not in session, the bailiff will probably stand on the first floor by the security check point with the employee there.

Brad Erwin asked where would we put the prosecutor/witness area?

Barbara Stillings said we decided we wouldn't need one.

Brad Erwin said the idea with the bailiff is to do just that and give the bailiff a desk.

Presiding Commissioner Weter said I invite the public to comment before we decide.

Judy Dollarhite said on 2nd floor where the bathrooms are would it be possible to temporarily lock that door so the jury would have a private bathroom with a ramp to make it ADA compliant? And where the pews are couldn't we move them together to eliminate the center isle leaving room to put up the temporary wall that we had discussed at the last meeting. Also the witness and the clerk was something else that they discussed being close to the jury box, I know that was a concern. I don't know how you alleviate that so the jury can still see the witness, maybe an angled seat somehow. That is my understanding that it is intimidating for the witness to be that close to the jury.

Barbara Stillings said a couple of things that I talked to Judge Johnson about, I am not sure where the misunderstanding about the witness being to close to the witness box. How it is in the Historic Courtroom is how we would like it in the future when we redo Judge Johnson's courtroom. It is nice to have the witness close to the Judge so they both can view the exhibits and they can hear the witness better. Judge Johnson said that she is ok with the public staying seated until after the jury has exited.

Lacey blocking off the bathroom for private use for the jurors would be an issue for the employees on the 2nd floor. I was curious as to where the coroner ended up.

Brad Erwin said the Coroner's office is to be determined.

Presiding Commissioner Weter entertained a motion to approve the Professional Services amended agreement of \$40,500.00 for Paragon.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Sue Ann Childers, Eastern Commissioner
<b>SECONDER:</b>	Bill Barnett, Western Commissioner
<b>AYES:</b>	Ray Weter, Bill Barnett, Sue Ann Childers



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### III. Adjournment

The meeting was closed at 12:20 PM

**Motion/Vote - 12:20 PM**

Motion to Adjourn

Presiding Commissioner Weter entertained a motion to adjourn.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Sue Ann Childers, Eastern Commissioner
<b>SECONDER:</b>	Bill Barnett, Western Commissioner
<b>AYES:</b>	Ray Weter, Bill Barnett, Sue Ann Childers

ORDER NO. 5-2-16-02

**ORDER OF THE  
CHRISTIAN COUNTY COMMISSION  
OZARK, MISSOURI**

**DATE ISSUED:** May 2, 2016  
**SUBJECT:** CASE NUMBER 2016-0062  
**TEXT:**

The Christian County Planning & Zoning Commission petitions the Christian County Commission to rezone a 100 acre tract of land from A-1 (Agricultural District) to R-1 (Suburban Residence District) in order to lawfully permit land use compatible with surrounding parcels and be reflected as such on the Christian County Zoning Map located near the east side of State Highway W, Ozark, Missouri, Parcel 12-0.9-31-0-0-2.001 and legally described as follows:

*ALL OF THE WEST HALF (W½) OF THE SOUTHWEST QUARTER (SW¼) OF THE NORTHEAST QUARTER (NE¼); AND ALL THE NORTH HALF (N½) LOT ONE (1) OF THE SOUTHWEST QUARTER (SW¼); AND ALL OF THE SOUTH HALF (S½) OF LOT TWO (2) OF NORTHWEST QUARTER (NW¼), ALL IN SECTION THIRTY-ONE (31), TOWNSHIP TWENTY-SEVEN (27) NORTH, RANGE TWENTY (20) WEST, SUBJECT TO ANY AND ALL EASEMENTS AND RESTRICTIONS OF RECORD. HAVING RIGHTS TO AN INGRESS AND EGRESS ROAD EASEMENT ACROSS THE NORTH 25 FEET OF THE SOUTH HALF (S½) OF LOT TWO (2) OF THE NORTHWEST QUARTER (NW¼); AND HAVING RIGHTS TO A VARIABLE WIDTH INGRESS AND EGRESS ROAD EASEMENT DESCRIBED AS FOLLOWS:  
 BEGINNING AT AN IRON PIN AT THE SOUTHEAST CORNER OF THE N½ OF LOT 2 OF THE NW¼ OF SECTION 31, TOWNSHIP 27N, RANGE 20W; THENCE N 87°44'40" W, ALONG THE SOUTH LINE OF SAID N½ OF LOT 2, 721.54 FEET TO AN IRON PIN ON THE EAST RIGHT-OF-WAY LINE OF MISSOURI STATE HIGHWAY "W"; THENCE N 01°54'42" E, ALONG SAID RIGHT-OF-WAY LINE, 40.00 FEET; THENCE S 86°33'09" E, 721.60 FEET TO A POINT ON THE EAST LINE OF SAID N½ OF LOT 2 OF THE NW¼, SAID POINT BEING 25.00 FEET NORTH OF THE SOUTHEAST CORNER OF SAID N½ OF LOT 2; THENCE S 01°32'54" W, 25.00 FEET TO THE POINT OF BEGINNING IN SECTION THIRTY-ONE (31), TOWNSHIP TWENTY-SEVEN (27) NORTH, RANGE TWENTY (20) WEST, ALL IN CHRISTIAN COUNTY, MISSOURI.*

The Christian County Planning and Zoning Commission did, during public hearing on April 18, 2016 vote unanimously to recommend approval of this request.

Now, therefore, the Christian County Commission did this day, upon a motion by Commissioner Childers, seconded by Commissioner Barnett, vote unanimously to approve this request for change in zoning designation.

Done this 2nd day of May, 2016, at 10:15 a.m.

CHRISTIAN COUNTY COMMISSION

Ray Weter  
Ray Weter  
Presiding Commissioner

Yes X  
Dated: 05/02/16

Sue Ann Childers  
Sue Ann Childers  
Commissioner, Eastern District

Yes X  
Dated: 05/02/16

Bill Barnett  
Bill Barnett  
Commissioner, Western District

Yes X  
Dated: 5-2-16

ATTEST:

Kay Brown  
Kay Brown  
County Clerk

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Attachment: Case #2016-0062 (2936 : Rezoning Hearing-Decker Building & Development-A1-R1 State HWY W, Ozark-J & M Coffey Farms, 11C

ORDER NO. 5-2-16-03

**ORDER OF THE  
CHRISTIAN COUNTY COMMISSION  
OZARK, MISSOURI**

**DATE ISSUED:** May 2, 2016

**SUBJECT:** CASE NUMBER 2016-0063

**TEXT:**

The Christian County Planning & Zoning Commission petitions the Christian County Commission to rezone a 40.85 acre tract of land from A-1 (Agricultural District) to R-1 (Suburban Residence District) in order to lawfully permit land use compatible with surrounding parcels and be reflected as such on the Christian County Zoning Map located near the west side of State Highway F, Ozark, Missouri, Parcel 11-0.9-31-0-0-9 and legally described as follows:

**DESCRIPTION**

*Part of the Southeast Quarter (SE1/4) of Section 31, Township 27N, Range 21W, Christian County, Missouri, described as commencing at the Southeast corner of said Section 31; thence along the East line thereof N01°25'12"E 1003.66 feet for a true point of beginning; Thence N87°29'12"W 1295.38 feet; thence N04°01'14"W 322.25 feet to the Southwest corner of the Northeast Quarter of the Southeast Quarter (NE1/4 SE1/4) of said Section 31; thence along the West line thereof N01°26'26"E 1028.43 feet; thence S87°16'58"E 1325.67 feet to the East line of said Section 31; thence along said East line S01°25'12"W 1343.94 feet to the point of beginning. Tract contains 40.85 acres more or less. SUBJECT TO right-of-way for State Highway F along the East side of said tract, right-of-way for a county road along the North side of said tract, and all other right-of-ways, easements and restrictions of record.*

The Christian County Planning and Zoning Commission did, during public hearing on April 18, 2016 vote unanimously to recommend approval of this request.

Now, therefore, the Christian County Commission did this day, upon a motion by Commissioner Childers, seconded by Commissioner Barnett, vote unanimously to approve this request for change in zoning designation.

Done this 2nd day of May, 2016, at 10:30 a.m.

CHRISTIAN COUNTY COMMISSION

Ray Weter  
Ray Weter  
Presiding Commissioner

Yes X  
Dated: 05/02/16

Sue Ann Childers  
Sue Ann Childers  
Commissioner, Eastern District

Yes X  
Dated: 05/02/16

Bill Barnett  
Bill Barnett  
Commissioner, Western District

Yes X  
Dated: 5-2-16

ATTEST:

Norma Ryan D.C.  
Kay Brown  
County Clerk

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Attachment: Case #2016-0063 (2936 : Rezoning Hearing-Decker Building & Development-A1-R1 State HWY W, Ozark-J & M Coffey Farms, 11C

March 2016

*Hart***ITEMS OF NOTE FOR all Funds for March 2016**

As of March, if revenues and expenditures fall evenly throughout the year the expectation is that the remaining budget percentage for revenues and expenditures will be approximately 75%. Since Payroll is paid bi-weekly the percentage for salaries will be approximately 76.92%.

**ITEMS OF NOTE FOR 101 Funds for March 2016**

In March Sales Tax receipts for the General fund were up YTD from March of 2015 by \$63K. March 2016 sales tax receipts for the General fund were up \$73K+ over March of 2015.

**Commission**

In March an expenditure for Architectural services was classified as Studies for County Improvement. This expenditure may be reclassified at a later date.

**Custodian & Building**

In March approximately \$21K was spent related to a water softener system and related plumbing for the Jail.

**Collector**

Mileage and Training expense in March of \$900 is a prepayment for Annual training to be held in April.

**Prosecutor**

Currently all Other Salary expense continues to be charged to the General fund department although salaries are budgeted in both the General fund and LEST.

**Juvenile**

Health, Dental and Life insurance premiums for both the first and second quarter of 2016 were paid to Taney County for those employee benefits in the amount of \$5,431.00 in March. Also paid to Taney County was Vehicle Insurance for four vehicles for \$1,111.20.

**County Operations**

Part of the \$1K+ Misc. Expense in February was due to \$494 spent for Key access cards for the judicial facility. \$11,500 was spent on flood related expenses related to 2015. A

portion of these expenses is expected to be reimbursed by FEMA. In March there was a net credit of \$791.94 charged to Admin Fee & Adjustment as what is effectively an entry made by the PR clerk to book variations between payments to Insurance vendors and Lagers and accrued amounts. In March \$2,500.00 was paid to the SW Mo Council of Government for dues from July 2015 through June of 2016.

### **Planning & Development**

In March a Digital Imaging system was purchased for shared use by the two Road Districts, Planning & Development and Building Inspections for a total of \$6,307.15. The proportion of that cost for P&D was \$1,507.15. Grant Expense of \$2,127.90 was for reimbursement for work ready testing.

### **ITEMS OF NOTE FOR non-101 (General) Funds for Mar 2016**

**Remember when analyzing non- payroll expenditures YTD, to look for a remaining Budget % for the year of 75%.**

### **Cole (201)**

As of January many of the expenses formerly paid out of the COLE fund began being paid out of the newly established LEST fund. Civil Service revenue is now set up in a separate fund. As of March the new Civil Process fund had a balance of over \$14K. As of the end of March no expenditures had been made from that fund. All Inmate Security Fees are now being recorded in the IPDS fund as required by statute. In previous years the amounts provided by entities other than the cities were included in the COLE fund. The fund balance for IPDS as of the end of March was over \$5K. No expenditures have been made from this fund in 2015 nor 2016 through the end of March. As of 2016 there are no budgeted transfers from the LEST fund. If comparing financial activity between 2016 and prior years reporting changes involving the Cole, LEST, Civil Process & IPDS funds should be taken into consideration.

In March Sales Tax receipts for the Cole fund were up YTD from March of 2015 by \$31.7K. March 2016 sales tax receipts for the Cole fund were up \$36K+ over March of 2015. Year to date Sales tax receipts are \$8K under one fourth of the amount budgeted for 2016. An influx of cash from other revenue resources is expected as requests for

reimbursements not made in 2015 are filed. This catch-up revenue stream should be a one-time occurrence and not be expected to be duplicated in fiscal year 2017.

The bulk of Misc. Revenue for March was from the sale of four Sheriff Department vehicles for a total of \$5,275.00 less \$670.00 in fees

Expenses for Prisoner Food and Board are understated for March. An outstanding check from 2014 for \$4.5K which was an overpayment was voided in March. Remaining expenses are almost entirely related to payments to other counties for boarding prisoners. Mid-February through late March requisitions and invoices for food for approx. \$30K were not submitted timely but have been since paid out as of early April. An unbudgeted transfer (loan) was made from the LEST fund in the amount of \$26K in February. On March 24<sup>th</sup> another \$75K was transferred into COLE from the LEST fund by the Commission at the request of the Sheriff. This extra \$75K transferred resulted in a fund balance at the end of March of over \$111K for COLE.

As of March 31<sup>st</sup> no Retirement or Insurance Expense had been charged to the LEST nor to the Conceal and Carry fund. Payroll was contacted to determine if a two month lag for these expenses was appropriate and if not to calculate the corrected amounts that should have been charged these two funds through March 31<sup>st</sup>. The COLE fund was overcharged, by a total of \$22,634.90 which will be corrected on the April statements. The Conceal & Carry fund was undercharged by \$1,398.24.

### **Common 1, Common 2, & Bridge**

Both Road departments benefitted from a mild winter. Snow removal expenditures YTD as of the end of March remain low despite payment for several tons of salt purchased in late February and early March. Low fuel prices continue to be a financial benefit to the County.

Both road departments shared in the purchase of a Digital Imaging system to also be used by Planning & Development and by Building Inspections. The total cost was \$6,307.15. Each road department contributed \$1,200.00.

A Common 2 Backhoe that was totaled in an accident was replaced in March for approximately \$92K. Insurance reimbursed over \$83K of that expense for a net cost to the County of approximately \$9K.

As of February of this year, Sales tax receipts and interest on those receipts that are originally deposited into the Road Sales Tax and CART funds then transferred in part to Common 1, Common 2 and Bridge funds started being recognized as Transfers into those funds instead of as revenue items. This is to present the revenues from these



resources as having only been received once by the County. Previously readers of the Financial Statements may have been seen these funds recognized as revenues twice and concluded that these revenue streams were higher than actual. For March another adjustment was made YTD to show interest revenue related to those sales taxes as a separate line item.

### **Assessment**

Revenue from Collector Withholding was overstated YTD as of the end of February by \$54K. The cause was promptly detected and was corrected in March. Just under \$10K in additional revenue was recognized in March resulting in a net \$44K decrease in that revenue showing on the financials for the month of March.

### **LEST**

The \$18,235.00 expenditure for Equipment in March was for purchases and installation of equipment into newly purchased vehicles required to make them ready for their intended use. The proper classification of this expenditure has been a matter of disagreement as have other less material amounts in other accounts.

The \$1,775 Vehicle insurance expense in March is for vehicle accident deductibles paid on two insurance claims.

In March \$75K was transferred into COLE from the LEST fund by the Commission at the request of the Sheriff. This extra \$75K transferred resulted in a fund balance at the end of March of over \$111K for COLE. YTD amounts loaned and transferred to COLE from LEST total \$101K.

As of March 31<sup>st</sup> no Retirement or Insurance Expense had been charged to the LEST nor to the Conceal and Carry fund. Payroll was contacted to determine if a two month lag for these expenses was appropriate and if not to calculate the corrected amounts that should have been charged these two funds through March 31<sup>st</sup>. The LEST fund was undercharged, by a total of \$21,236.66 which will be corrected on the April statements.

At this point in time the Prosecutor is not charging any payroll or office expense to the LEST fund.

### **BUILDING INSPECTION**

In March a Digital Imaging system was purchased for shared use by the two Road Districts, Planning & Development and Building Inspections for a total of \$6,307.15. The proportion of that cost for Building Inspection was \$2,400.

**DELINQUENT TAXES**

The credit amount for supplies of \$47.69 is due to the return of a date stamp credited against a 2015 invoice.

**RECORD TECHNOLOGY**

In March \$2.4K was expended on a Lanier Copier to be used in the Recorder's office.

**RIVERDOWNS WEST NID**

In March the \$43,675.64 annual note payment was made. In future years this payment should be seen on the February Financial Statements since the payments are due to Cedar Rapids Bank & Trust on March 1<sup>st</sup> of each year. In 2017 the principal amount due will be \$21,700.28 and interest expense of \$21,975.37.



# FIRST FLOOR

Historic Courthouse

PROJECT NUMBER:  
15-263  
DATE:  
4/29/2016

MISSOURI STATE CERTIFICATE OF AUTHORITY #2010011426

**PARAGON**  
ARCHITECTURE

430 S. GLENSTONE AVE. SPRINGFIELD, MO 65802  
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# SECOND FLOOR

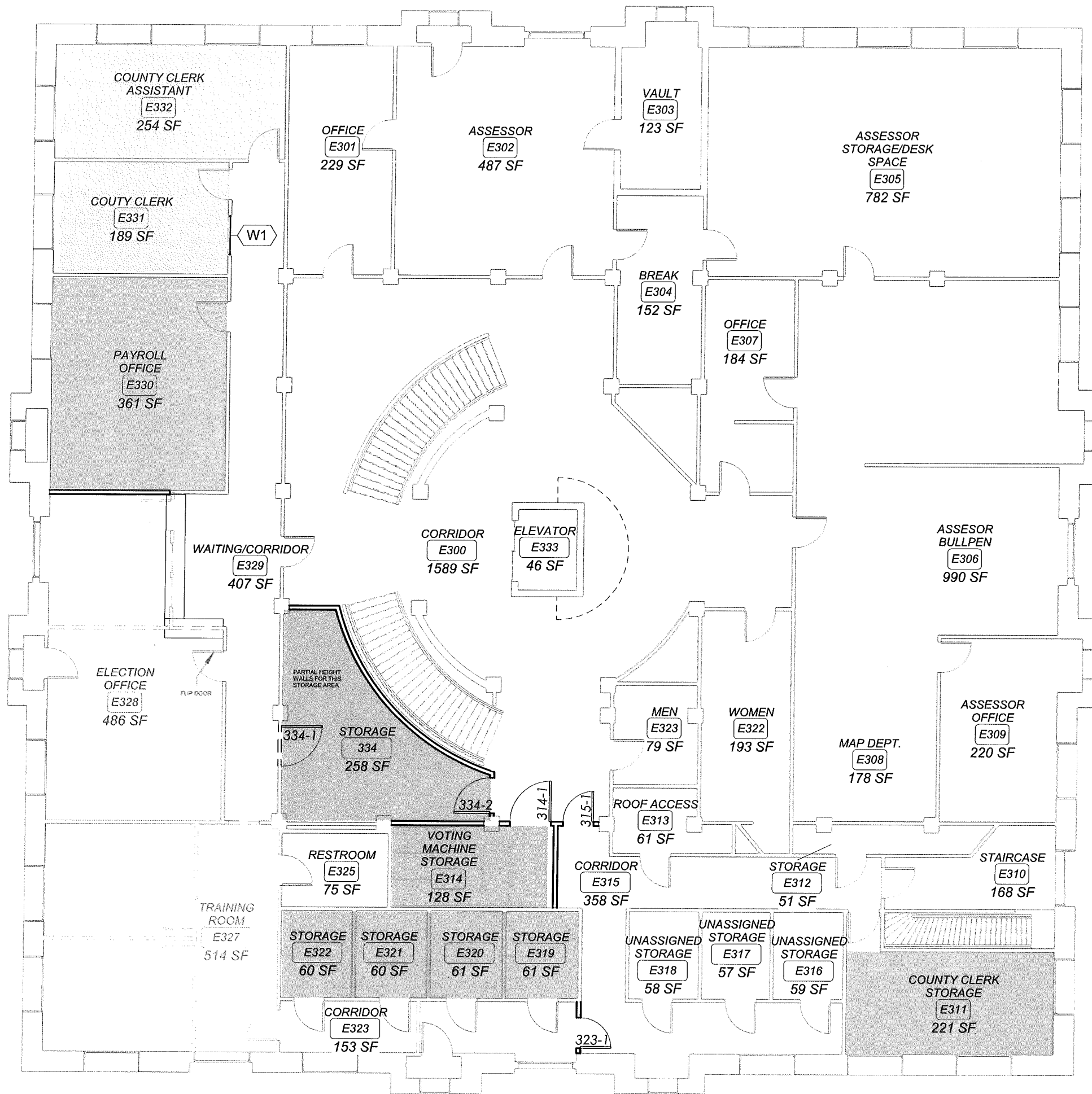
Historic Courthouse

PROJECT NUMBER:  
**15-263**  
DATE:  
4/29/2016



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# THIRD FLOOR

Historic Courthouse

PROJECT NUMBER:  
**15-263**

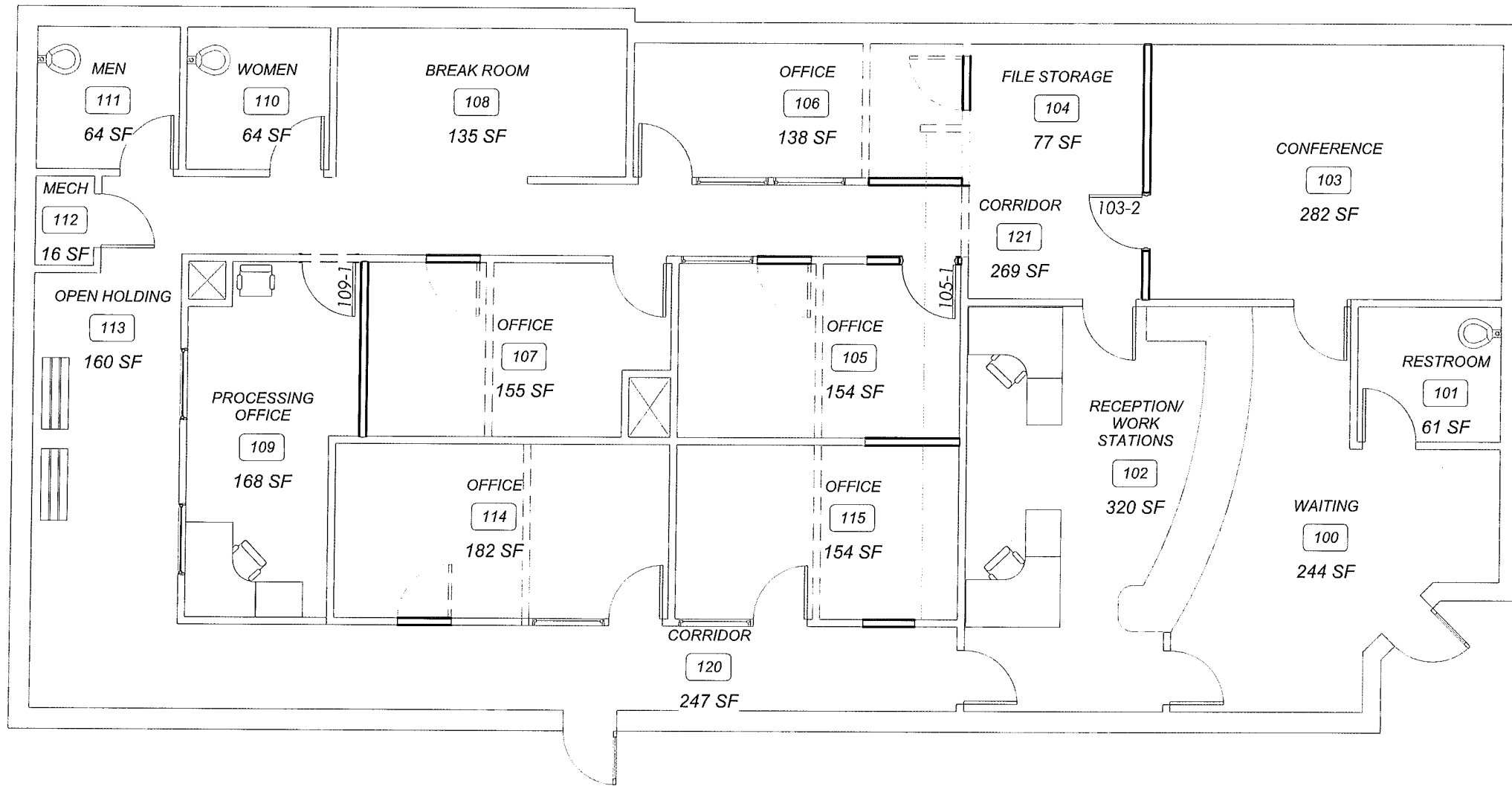
DATE:  
4/29/2016

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Attachment: Historic Courthouse Plans (2938 : Soil and Water Conservation Funding)



# FIRST FLOOR

202 W. ELM

PROJECT NUMBER:  
15-263  
DATE:  
04/29/2016

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